

INSTRUCTIONS TO REQUEST **MBR CERTIFICATION**

1. Contact the Recruiting and Retention (R&R) Office at 1-787-367-7954.
2. Notify that you are interested in applying a Technician Dual Status position and provide Vacancy number (ex. PR 14-XX), and request the PRARNG Military Basic Requirements (MBR) Certification. If your call is not answered, leave a message and they will call you back.
3. You will be interviewed, and based on the information you provide, and applicable regulations, R&R will determine if you meet or does not meet the minimum requirements to join the PRARNG.
4. R&R will provide you the MBR certification. If you meet the minimum requirements, you can apply. Remember the **MBR certification MUST be submitted** with your application, along with your online USAJOBS Resume (created utilizing the Resume Builder provided in USAJOBS) and/or additional documents requested in the announcement.

Bear in mind, that this announcement is for an Excepted Dual Status Technician position, which means, a military membership in the PRARNG is required as a condition of employment.

This is not a job offer or guarantee of employment in the PRARNG. The form will only be used to verify if the person interested meets the minimum requirements to join the PRARNG, in case of being selected for the Dual Status Technician job he/she is applying for.

Certification is valid for 45 days from the date signed by the R&R representative.